

Regional Health Authority B Horizon Health Network

Board of Directors Meeting

Minutes of a meeting of the Board of Directors held on Thursday January 31,2019 at the Delta in Fredericton.

Directors: John McGarry (Chair), Jeanne Breau, Cathy Carnahan, John Cormier, Linda Forestell, Michael McCoombs, Shelley Francis, Carol Reimer, Pauline Gallant, Jane Mitton- McLean, Mary Schryer, Martina Shannon, Andre Veniot, Douglas Baker, Cathy Carnahan, Dan McCarthy

Staff: Karen McGrath (CEO), Jean Daigle, Geri Geldart, Gary Foley, Margaret Melanson, Dr. John Dornan, Dr. Edouard Hendriks, Gerald Regan, Maura McKinnon, Jeff Carter, Jennifer Sheils, Jennifer Hall, Susan Dickie (recorder)

Regrets: Janet Hogan, Dan Keenan, Dr. Robert Leckey

1. Call to order and approval of agenda

The Chair, John McGarry called the meeting to order at 2:02 pm. The following acknowledgement was read:

Board of Directors (Fredericton); We would like to begin by recognizing and respectfully acknowledging that we gather on surrendered and unceded traditional lands of the Wolastoquik (Wool-us-ta-gweek) people.

A quorum for the meeting was established.

2. Presentations:

Operational Stress Injury Clinic

Dr. Julie Devlin from Horizon's Operational Stress Injury (OSI) Clinic was welcomed to the meeting to share how the Operational Stress Injury clinic services help the community.

Dr. Devlin explained the OSI Clinic primarily serves the Canadian Forces and members of the RCMP - both active and retired- who have operational stress injuries. This can include trauma and mental health illnesses that interfere with daily functioning.

The OSI Clinic provides assessment, treatment, outreach and training, consultation, research, and telehealth services to clients and their families in New Brunswick, Newfoundland and Labrador, and Prince Edward Island. Their outreach services supported the Fredericton community following the tragic shooting in August 2018. A much appreciated and valuable contribution.

Horizon's Bravo! Program

Maura McKinnon, Chief Human Resource Officer explained Horizon's on-line employee recognition program, Bravo! celebrated its second anniversary in November. Bravo! Provides an opportunity to acknowledge a fellow employee for living Horizon values and delivering safe and quality health care. More than 23,000 Bravo!s have been sent in recognition of Horizon employees for the great work they do every day.

Maura McKinnon announced that in February 2019, Bravo! is going public. This means that patients and families will be able to thank a Horizon employee for the exceptional care they provided to you or your family.

3. Consent Agenda

3.1 Minutes from the last meeting

MOTION:

***IT WAS MOVED BY L. FORESTELL, SECONDED BY C. CARNAHAN THAT;
THE CONSENT AGENDA BE APPROVED AS PRESENTED.***

MOTION CARRIED.

4. Business arising from the minutes

Nil.

5. Balanced Scorecard

Margaret Melanson, VP of Quality and Patient Centred Care explained Horizon's balanced scorecards purpose is to measure progress towards achieving objectives, establishes targets and reports quarterly performance and includes actions undertaken to achieve the targets.

M. Melanson provided an overview of the balanced scorecard quarterly results for September 2018. The following indicators were highlighted:

- Number of Primary Healthcare spoke sites
- Emergency Department Wait Time for Triage Level 3
- Percentage of key committees with patient experience advisors
- Research income received
- Bravo!s sent by Leaders

6. Official Languages Update

Margaret Melanson, VP of Quality and Patient Centred Care provided information on the following initiatives undertaken by Official Languages in collaboration with other stakeholders:

- Café de Paris initiative expansion into other provinces
- Language Testing Initiative
- Active Offer Everyday Dialogue project
- Complaints update

7. Patient Safety and Quality Improvement Committee

Michael McCoombs, on behalf of the Chair of the Patient Safety and Quality Improvement Committee provide a report on the committee meeting held on December 5, 2018. The following items were discussed at the meeting:

- Presentation was given by Public Health Services
- Quality and Patient Safety Indicators
- Patient and Family Centred Care update
- Alternate Level of Care update

8. Governance and Nominating Committee

Martina Shannon, Chair of the Governance and Nominating Committee provided a report from the committee meeting held on December 6, 2018. The following items were discussed at this meeting:

- Board Evaluation process was reviewed
- Process for Nominating Committee chairs and members was reviewed
- Regional Professional Advisory Committee – terms of reference
- Process for Board Members involvement in Community Health Needs Assessment
- By-laws update was given

9. Finance, Audit and Resource Committee

Dan McCarthy, Chair of the Finance, Audit and Resource Committee provided a report on the committee meeting held on December 6, 2018. The following items were discussed:

- Investments Results were reviewed
- Labor Profile report was provided to the committee
- Staff Scheduling – update was given on this project
- Financial dashboard and financial results were provided

10. Regional Medical Advisory Committee

Dr. John Dornan, Regional Chief of Staff reported on the Regional Medical Advisory Committee meetings held on November 6 and January 8, 2019. The following topics were highlighted:

- Annual Flu Vaccines
- Out of Province Practitioner Ordering and Test results
- Family Medicine NB – collaboration with NBMS to allow for groups of primary care physicians to have a sharing environment that will provide after hour access to care and reduce the demand in the ER.
- Recruitment of Physicians
- Physician engagement
- Dalhousie Medicine Accreditation

11. Regional Professional Advisory Committee

Geri Geldart, VP of Clinical Services/Co-Chair of the Regional Professional Advisory Committee provided a report from the committee meeting held on December 13, 2018. The following items were discussed at this meeting.

- Regional Professional Advisory Committee – Terms of Reference were revised to include a patient experience advisor as well as a Board member
- NB Health Quality and Safety Act – A review was given by Ms. Sandra Rooney on the new Act that was proclaimed on July 1st which addresses legislating the ability to apologize when there is an incident and reflects on the process that must be followed.
- Annual Reports were received from Professional Practice councils and Clinical Networks.
- Planning Day was held in December to review the mandate of the committee and to provide informed relevant advice to the Board

12. Items removed from the consent agenda

Nil.

13. Other business

Nil.

14. Questions from the Public

Members of the public were provided an opportunity to ask questions.

- Mr. Robin Andrews addressed the Board and inquired to what is Horizon position and why did they perform poorly in reference to a report he reviewed which showed Vitalite Health Network was ranked at the top of the list while Horizon Health Network was listed as 21. The Chair of the Board responded he was not aware of this report.

15. Adjournment

With there being no further business, the meeting was adjourned on a motion by C. Carnahan at 3:15 pm.

John McGarry, Board Chair
Secretary

Karen McGrath, Corporate