

# Regional Health Authority B Horizon Health Network

## Minutes of meeting

**Minutes of the Annual meeting of the Board of Directors held on Thursday June 24, 2021  
10:00AM – 12:00 noon (Via Zoom)**

**Attendance:**

**Directors:** Linda Forestell (Chair), Douglas Baker, Jeanne Breau, John Cormier, Shelley Francis Pauline Gallant, Nick Ganong, Dan McCarthy, Michael McCoombs, Jane Mitton-MacLean, Carol Reimer, Martina Shannon, Mary Schryer, André Veniot

**Staff:** Karen McGrath, Erin Arsenault, Jean Daigle, Geri Geldart, Gary Foley, Dr. Edouard Hendriks, Dr. John Dornan, Jeff Carter, Dan Keenan, Jennifer Sheils, Margaret Melanson, Janet Hogan, Dr. Jennifer Hall, Denyse Doherty(recorder)

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**1. Call to Order and approval of agenda**

Linda Forestell, Board Chair called the annual meeting of the Board of Directors to order at approximately 10:05am. The meeting was held virtually through the zoom platform.

A quorum for the meeting was established.

Linda Forestell also acknowledged that New Brunswick is situated on unceded and unsurrendered territory of the Mi'kmaq, Wolastoqiyik, and Passamaquoddy Peoples. The Treaties of Peace and Friendship signed in 1725 and 1726 between the British Crown and the Wabanaki did not deal with the surrender of lands and resources, nor did it shift the "ownership" to the Crown, rather, rules were established for an ongoing relationship between nations. We all must respectfully acknowledge this and our roles in healing and reconciliation between nations.

Upon a **Motion** by Carol Reimer, seconded by Mary Schryer it was **RESOLVED** the agenda be approved as presented.

**CARRIED**

**2. Minutes of 2020 Annual General Meeting**

Upon a **Motion** by Mary Schryer, seconded by Dan McCarthy it was **RESOLVED** the minutes of the 2020 annual meeting of Horizon Health Network be approved as presented.

**CARRIED**

**3. Presentation of the Annual Report of the Health Authority**

Karen McGrath, CEO provided an overview of the annual report for the health authority, the report provided highlights of the organization’s successes for the past year. A copy of the report can be found on the organization’s website for public viewing. Discussion ensued; some questions were asked regarding research funding and Karen answered satisfactorily.

Upon a **Motion** by Pauline Gallant, seconded by Mary Schryer it was **RESOLVED** the Annual Report of the Horizon Health Network be approved as presented.

**CARRIED**

**4. Report of the Treasurer**

Treasurer, Mr. Daniel McCarthy, reported that Horizon Health Network (Horizon) ended its 2020-21 fiscal year with a small surplus on regular operations on revenues of \$1.252 billion. The Annual Report provide information relating to Horizon’s financial position and to the comparisons of the actual results with the budget and with the prior year actual expenses.

Upon a **Motion** by Nick Ganong, seconded by Andre Veniot it was **RESOLVED** the Treasurer report was approved as presented.

**CARRIED**

**5. Audited Financial Statements**

Dan Keenan, Chief Financial Officer, presented the Audited Financial Statements for the 2020-2021 Fiscal Year. As mentioned, the organization ended in a balanced position for the year with a surplus which is a good result for a difficult year. Dan highlighted key areas of the financial statements providing explanation to each of those items.

Dan walked through some of the Statement of Operations highlighting the additional costs due to COVID. Dan concluded his presentation. Some discussion ensued; Dan satisfactorily answered any questions.

Upon a **Motion** by Dan McCarthy, seconded by John Cormier it was **RESOLVED** the Audited Financial Statements was approved as presented.

**CARRIED**

**6. Appointment of Auditor**

Dan McCarthy presented a motion: That the Board of Directors approve the appointment of KPMG LLP as the external auditors of Horizon Health Network (Regional Health Authority B) for the fiscal year ending March 31, 2022.

Upon a **Motion** by Martina Shannon, seconded by Pauline Gallant it was **RESOLVED** the appointment of KPMG be appointed as Auditors for the fiscal year ending March 31, 2022 was approved as presented.

**CARRIED**

**7. Report of the Nominating Committee**

Mary Schryer presented the report for the Committee with two motions to be approved:

It is recommended that the following appointment be made to the Regional Professional Advisory Committee, to expire at the annual meeting in June 2024: that Wendy Williston, Physiotherapy Supervisor at the Miramichi Regional Hospital be appointed to RPAC for a three-year term.

Upon a **Motion** by Mary Schryer, seconded by John Cormier it was **RESOLVED** the Motion approved as presented.

**CARRIED**

It is recommended that the following appointment be made to the Regional Medical Advisory Committee, to expire at the annual meeting in June 2024: that Dr. Stephanie Ward from the Saint John area be appointed to the Regional Medical Advisory Committee for a three-year term to expire at the annual meeting in June 2024.

Upon a **Motion** by Mary Schryer, seconded by Martina Shannon it was **RESOLVED** the Motion approved as presented.

**CARRIED**

**8. Report of the Regional Professional Advisory Committee**

Geri Geldart, VP of Clinical Services and Co-Chair of the RPAC spoke on her written report which was part of the meeting package and outlined the great work of this committee.

The committee receives annual reports from Clinical Networks and Professional Practice Councils, and this allows the RPAC to be informed of the evolution of professional and clinical services as well as any concerns expressed by our professional groups. One of the major points of discussion was the impact of COVID and the delivery of care to patients. Many clinicians adopted a virtual care approach and this group ensure that the technology was accessible by all and that the quality of care was a huge benefit for our patients. The second huge issues are the recruitment of clinical staff. This is a critical issue and lots of work has been done to deal with our staff shortages.

Appreciation was expressed to the committee members as they continue to work very diligently to represent, advise, and be informed of activities, services, and developments affecting health care delivery for our disciplines and our patients and families.

Upon a **Motion** by Carol Reimer, seconded by Jane Mitton-MacLean it was **RESOLVED** that the report of the Regional Professional Advisory Committee approved as presented.

**CARRIED**

**9. Regional Medical Advisory Committee**

Dr. John Dornan, Chair of the Regional Medical Advisory Committee, presented the Committee's report which highlighted several achievements over the past year. The group has worked diligently in advancing the quality care initiatives such as credentialing. One of the current areas of focus is the vaccination rates and how to move that rate higher.

Dr. Dornan also welcomed our new Vice President Medical, Dr. Susan Brien who will be here late summer to replace Dr. Edouard Hendricks. Dr. Brien is native to Fredericton New Brunswick and we are all very excited to have her here.

Upon a **Motion** by Martina Shannon, seconded by Jane Mitton-MacLean it was **RESOLVED** that the report of the Regional Medical Advisory Committee approved as presented.

**CARRIED**

**10. Other Business**

Linda opened the floor to the Board members who will be ending their term on the Board of Directors; Many of whom thanked the Senior Leadership Team and Karen McGrath, our CEO. Parting members wished the returning members of the Board all the best in the coming year.

**11. Adjournment**

There being no further business, the meeting was adjourned at approximately 11:27pm on motion by Ms. Forestell.