

Regional Health Authority B HORIZON HEALTH NETWORK

Minutes of meeting

Minutes of a Board meeting held on Thursday, October 25, 2012 beginning at 4:00 p.m. in the Champlain Room, Ramada Plaza Crystal Palace, Moncton.

Participating: W. David Ferguson (Chair), Linda Aitken, François Beaulieu, Mike Coster, Jo-Ann Fellows, Linda Forestell, Dr. Erik Klein, John McKay, Michael McCoombs, Kathleen McMullen, Luigi Rocca, Kay Simonds, Donald J. Peters, Dr. Tom Barry, Danica Wallace, Jeff Carter, Michael Chisholm, Jean Daigle, Gary Foley, Geri Geldart, Dr. Edouard Hendriks, Janet Hogan, Dr. Pamela Mansfield, Dr. Jim O'Brien, Nancy Roberts, Nancy Savage, Vicki Squires, Norma MaGee (recording)

Regrets: Jane Mitton-MacLean, Chief Candice Paul, Mary Schryer

The Chair called the meeting to order at approximately 4:25 p.m. and extended a welcome to Nancy Parker, Executive Director, Moncton; and Emely Poitras, Communications and Community Relations.

1. Approval of agenda and opening remarks

MOTION:

MOVED BY M. BEAULIEU, SECONDED BY MR. ROCCA

THAT THE AGENDA FOR THE MEETING BE APPROVED AS CIRCULATED.

MOTION CARRIED.

2. Minutes of last meeting

MOTION:

MOVED BY MS. MCMULLEN, SECONDED BY MS. FORESTELL

THAT THE MINUTES OF THE APRIL 19, 2012 MEETING OF THE BOARD OF DIRECTORS BE ACCEPTED AS CIRCULATED.

MOTION CARRIED.

3) **Committee reports**

Board of Directors' Committees

(a) Governance, Nominating and Planning Committee: In the absence of the committee chair, Jane Mitton-MacLean, Ms. McMullen provided an update on issues discussed at the September meeting, which included the status of the revised By-Laws, Accreditation Canada's survey of Horizon in September 2013, the agreement recently signed between Dalhousie University and Horizon for Research Ethics Review Cooperation, and the media relations executive summary.

Ms. McMullen also explained that the terms of reference for the committee were circulated and reviewed by the members where it was noted that the appointment of the board members, as outlined in the terms of reference, has been changed with the new RHA Act.

MOTION:

MOVED BY MS. MCMULLEN, SECONDED BY MS. FORESTELL

THAT THE BOARD APPROVE THE REVISED TERMS OF REFERENCE FOR THE GOVERNANCE, NOMINATING AND PLANNING COMMITTEE AS PRESENTED.

MOTION CARRIED.

(b) Finance and Audit: Treasurer Michael McCoombs explained that at the September meeting the members reviewed the financial statements for the first four months of the fiscal year, July 31, 2012. The Statement of Operations at that time shows a surplus from hospital operations before amortization, board operations, and sick pay at \$6,736,022.

Other items discussed at the meeting included the 2013-2014 budget submission which is due to the Department of Health by December 1, 2012; capital equipment budget 2012-2013; and an update on the capital equipment and capital projects.

(c) Patient Safety and Quality Improvement: Ms. Forestell explained that the Patient Care and Quality Improvement Committee had also reviewed the terms of reference at the September meeting. A change in the membership was recommended to reflect the number of voting members from four to three.

MOTION:

MOVED BY MS. FORESTELL, SECONDED BY MS. MCMULLEN

THAT THE BOARD APPROVE THE AMENDED TERMS OF REFERENCE FOR THE PATIENT SAFETY AND QUALITY IMPROVEMENT COMMITTEE AS PRESENTED.

MOTION CARRIED.

The committee also received an overview of the Quality Management Framework adopted by Horizon in 2010; an update on the Hotel Dieu of St. Joseph in Perth-Andover, closed in March 2012 because of flooding; and information on the development of Horizon-wide strategy for patients of retiring family practice doctors and for orphan patients.

Ms. Forestell also explained that an area of continuing concern for the organization is the Alternate Level of Care (ALC) patients. She said there is a significant impact on the patients and their families and everything that goes on in hospital facilities because of the apparent lack of public policy as it relates to dealing with the ALC patients.

MOTION:

MOVED BY MS. FORESTELL, SECONDED BY DR. KLEIN

THAT THE BOARD OF DIRECTORS CONVEY TO THE DEPARTMENT OF HEALTH AND THE DEPARTMENT OF SOCIAL DEVELOPMENT ITS DEEP CONTINUING AND ABIDING CONCERN FOR THE ABSENCE OF ANY VISIBLE POLICY IN NEW BRUNSWICK AS IT RELATES TO THE CREATION OF SPACE FOR PEOPLE WHO CAN NO LONGER LIVE IN THEIR OWN HOMES.

Members asked that the motion be tabled until the next meeting to provide additional information on the status of the ALC patients in order for the board members to know what is being requested of the Government departments.

Members were also made aware that Dr. Pam Jarrett, a geriatrician in Saint John, has studied this topic and presented information to the Board in the past. She will be asked to provide an update to the Patient Safety and Quality Improvement Committee.

At the request of the members, the motion was tabled until the next board meeting, with the Patient Safety and Quality Improvement Committee being asked to look at the matter at its December meeting and come forward with recommendations. Dr. Jarrett will be asked to speak to the issue.

MOTION:

MOVED BY MS. FORESTELL, SECONDED BY DR. KLEIN

THAT THE MOTION BE TABLED UNTIL NEXT MEETING.

MOTION CARRIED.

(d) Human Resources: Ms. Simonds, Committee Chair, provided an update on discussions at the September 26 meeting. These included an update on negotiations with the Nurses and

CUPE bargaining groups; Kronos; attendance management; indicators; and the Francophone Liaison Committee.

Ms. Simonds also explained that the Committee's terms of reference were reviewed, with a recommendation being made for the voting membership to decrease to three, reflecting the change in the number of board members.

MOTION:

MOVED BY MS. SIMONDS, SECONDED BY MR. COSTER

THAT THE BOARD OF DIRECTORS APPROVE THE TERMS OF REFERENCE FOR THE HUMAN RESOURCES COMMITTEE AS PRESENTED.

MOTION CARRIED.

Board of Directors' Advisory Committees

(e) Regional Medical Advisory: Dr. Barry provided a verbal update on matters under discussion by the Regional Medical Advisory Committee. He expressed appreciation to Dr. Mansfield for her leadership in the development of the Do Not Attempt Resuscitation Policy (DNAR), recently adopted by the organization.

(f) Regional Professional Advisory: Committee chair Danica Wallace highlighted the report from the Regional Professional Advisory Committee's recent meeting, noting that the committee also endorsed the DNAR Policy; received reports from three Professional Practice Councils, as well as an update on professional credentialling.

At the request of a board member, Dr. Mansfield provided highlights of the newly approved DNAR policy.

4. For information

Nil

5. Other business

(a) Appointment of representatives to liaison committees: Terms of reference for the Francophone Liaison Committee and the First Nations Liaison Committee were provided, along with the request for a representative from the board to sit on each committee to fill vacancies left when the terms of the former representatives expired.

MOTION:

MOVED BY MS. FORESTELL, SECONDED BY MR. COSTER

THAT FRANÇOIS BEAULIEU BE NAMED AS THE BOARD REPRESENTATIVE TO THE FRANCOPHONE LIAISON COMMITTEE.

MOTION CARRIED.

MOTION:

MOVED BY MR. COSTER, SECONDED BY MR. MCKAY

THAT CHIEF CANDICE PAUL BE NAMED AS THE BOARD'S REPRESENTATIVE TO THE FIRST NATIONS LIAISON COMMITTEE.

Ms. Geldart will provide a response to the questions asked about the membership of the First Nations Liaison Committee.

Due to the absence of Chief Paul, the above motion was amended to read

MOVED BY MR. MCKAY, SECONDED BY DR. KLEIN

THAT CHIEF PAUL BE NAMED AS THE BOARD'S REPRESENTATIVE TO THE FIRST NATIONS LIAISON COMMITTEE, PROVIDED SHE AGREES TO ACT IN THIS CAPACITY.

MOTION CARRIED.

Mr. Ferguson explained that the two health authorities have two representatives on the Board of Directors for FacilicorpNB, one of the representatives being the chair. Horizon's second seat is currently vacant, and he asked board members to let him know in the next couple of days if they were interested in filling this vacancy.

6. Questions from the public

Monica McNally spoke to the board regarding the care of her son while he was a patient in one of Horizon's hospitals. She asked that the board members lobby for an independent patient advocate (i.e., ombudsman) who could be a voice for all patients in New Brunswick, separate from, and a step above, the current staff patient advocate position in hospitals.

A copy of the presentation made by Mrs. McNally to the April 19, 2012 Board meeting will be forwarded to Board members for information. The topic will be placed on the agenda for the Patient Safety and Quality Improvement Committee for discussion, and reporting to the next board meeting.

7. **Adjournment**

There being no further business, the meeting was adjourned on motion by Mr. McCoombs at approximately 6:35 p.m. The next meeting is scheduled for Thursday, January 24, 2013 in Fredericton.

W. David Ferguson, Chair

Donald J. Peters, Corporate Secretary