

Horizon Health Network

Minutes of meeting

Minutes of a meeting of the Board of Directors held on Thursday, April 21, 2016, beginning at 1:00 p.m. at the Delta Brunswick.

Present: W. David Ferguson (Chair), Linda Aitken, Mike Coster, Jo-Ann Fellows, Linda Forestell, Dr. Erik Klein, Michael McCoombs, John McKay, Kathleen McMullen, Luigi Rocca, Kay Simonds, Andre Veniot, John McGarry, Dr. Tom Barry, Cathy Cormier, Jean Daigle, Gary Foley, Geri Geldart, Dr. Edouard Hendriks, Janet Hogan, Dan Keenan, Dr. Pam Mansfield, Margaret Melanson, Andrea Seymour, Norma MaGee (recording)

Regrets: Jane Mitton-MacLean, Roxanne Sappier, Mary Schryer, Dr. Jennifer Hall

1. Call to order and approval of agenda

The meeting was called to order at approximately 1:10 p.m. Mr. Ferguson announced that John McGarry's term as President and Chief Executive Officer will conclude at the end of January 2017, and Mr. McGarry has advised the board he will not renew the term. The Department of Health will begin the search process for a successor.

MOTION:

MOVED BY MS. MCMULLEN, SECONDED BY MS. SIMONDS

THAT THE AGENDA FOR THE MEETING BE APPROVED AS CIRCULATED.

MOTION CARRIED.

2. Consent agenda

MOTION:

MOVED BY MR. COSTER, SECONDED BY MS. MCMULLEN

THAT THE CONSENT AGENDA BE APPROVED AS CIRCULATED.

MOTION CARRIED.

3. Business arising from the minutes

Nil

4. First Nations priorities

M. Daigle introduced Ginette Pellerin, Director Public Health and EMP in Miramichi area, and Natalie Sappier, Wolastoqiyik, Negotkuk.

Ms. Pellerin, Chair of the First Nations Liaison Committee, gave an overview of the committee's work. She spoke to the successful partnerships created between the First Nations Communities and various programs in Horizon.

Natalie Sappier creates storytelling through symbolic designs and her artwork was on display throughout the day for the board and public viewing. She has been involved in a provincial initiative called A New Path – Improving the Journey for New Brunswick's First Nations Patients Along the Cancer Care Continuum. Part of the initiative has involved capturing the journey of First Nations' cancer survivors and their families in a culturally relevant manner through the use of visual art and storytelling.

The prints have been reproduced in three languages -- English, French and Maliseet Aboriginal Language -- and provided to each community service across Horizon (Community Health Centres, Public Health, Mental Health and Extra-Mural). It is the wish that this art will speak to Horizon's commitment to ensuring inclusion in a culturally safe environment.

5. Report from the President and Chief Executive Officer

Mr. McGarry's report highlighted community and non-acute matters, along with hospital pressures. The themes that have arisen in the Community Health Needs Assessments show that some common issues are being experienced in almost all of the communities that have an impact on the health of citizens. He said as the sponsoring agent in the assessments, Horizon has a duty to either begin to address the concerns or assign the matter to a more responsible agency.

6. Balanced Scorecard

Ms. Seymour provided an overview of the Balanced Scorecard quarterly results at December 31, 2015.

The wait time for cardiac electrophysiology, far beyond the target at 500 days was noted. A proposal for a second electrophysiologist for the NB Heart Centre is included in the Regional Health and Business Plan 2016-2017, which awaits approval from the Minister of Health.

7. Governance, Nominating and Planning Committee

7.1 Community Health Needs Assessment Reports: Ms. McMullen provided the report in the absence of Ms. Mitton-MacLean. She explained that the Committee heard from M.

Daigle on the results of Community Health Needs Assessments for Carleton County and Albert County.

- 7.1.1 Community Health Needs Assessment: Carleton County: M. Daigle explained there were eight recommendations contained in this community's assessment relating to:
- access to family physicians in the community is limited and is expected to become more challenging in coming years as many retire
 - the need for more senior outreach programming in the community to help keep seniors in their own homes longer
 - transportation issues in the community that impact health
 - lack of awareness regarding programs and services already available in the community
 - current hours of operation for primary health care services (including mental health services) are a barrier for many and needs to be examined
 - the need for more mental health services in the community to address the growing rate of mental health issues among youth
 - food insecurity in the community
 - an insufficient amount of safe affordable housing options in the community

MOTION:

MOVED BY MS. MCMULLEN, SECONDED BY M. VENIOT

THAT THE BOARD OF DIRECTORS ENDORSE THE RECOMMENDATIONS PROVIDED BY THE CARLETON COUNTY AREA COMMUNITY ADVISORY COMMITTEE ALLOWING THAT COMMITTEE TO EXPLORE FEASIBILITY OF RECOMMENDATIONS AND PROPOSE ACTION PLANS.

MOTION CARRIED.

- 7.1.2 Community Health Needs Assessment: Carleton County: M. Daigle explained there were ten recommendations contained in this community's assessment relating to:
- the need to improve mental resiliency and coping skills among children & youth in the community
 - the need for Albert County Health & Wellness Centre outreach services in the community of Hillsborough
 - the need for improved access to mental health services in the community
 - an insufficient amount of safe, affordable housing options in the community
 - the need for improved supports in the community for young families that are struggling and experiencing difficulties
 - the need for improved collaboration between the municipalities and health and wellness professionals in the community
 - food insecurity in the community
 - the need for additional programs and services in the community to allow seniors to become more engaged, connected and mobile

- the need to evaluate the current function of the Albert County Health & Wellness Centre and strategize on how to move forward with the original vision of the CHC model of care
- transportation issues in the community that impact health

MOTION:

MOVED BY MS. MCMULLEN, SECONDED BY MS. SIMONDS

THAT THE BOARD OF DIRECTORS ENDORSE THE RECOMMENDATIONS PROVIDED BY THE ALBERT COMMUNITY ADVISORY COMMITTEE ALLOWING THAT COMMITTEE TO EXPLORE FEASIBILITY OF RECOMMENDATIONS AND PROPOSE ACTION PLANS.

MOTION CARRIED.

7.2 Community Health Needs Assessments: M. Daigle provided an update on the 13 needs assessments completed to date, noting that there were four additional communities currently being assessed.

Themes and categories to date are consistent throughout Horizon, and he noted the top five have come up in each of the reviews -- mental health, primary health care, obesity/food insecurity, transportation, and recreation.

Financial resources are proposed in this year's Regional Health and Business Plan to start to deal with some of the major areas.

Progress reports on the activities for all the Needs Assessments recommendations will continue to be made to the Board of Directors periodically.

7.3 Facility planning update: For information, Ms. Seymour provided an update on the status of planning activities in Horizon. All projects are tracking to schedule. Highlights were provided on several initiatives; of note was the ventilation system in Labour and Delivery at The Moncton Hospital which has degraded to the point that rust has been found in the Operating Rooms on the OR tables. There are no capital improvement dollars available in 2016-17 to address the issue, and a review has started on how to resolve the issue.

8. Patient Safety and Quality Improvement Committee

Ms. Forestell, Committee Chair, explained that as of January 31, 2016 there were 490 ALC patients in Horizon facilities, compared with 518 at this time last year. The percentage of beds occupied by ALC patients has remained steady throughout the year. Horizon has recently learned that there have been new nursing home beds available in Fredericton, and 31 patients have been transferred from Horizon to these new beds.

8.1 Ottawa Smoking Cessation project: The Chair welcomed David Arbeau, Director of the Extra Mural Program and Public Health for Fredericton and Upper River Valley Area.

Mr. Arbeau provided an overview of the smoking cessation project which started in Area 3 in 2007, based on the Ottawa model. The work has been done hand in hand with the smoke-free policy group, working with over 50 sites across Horizon with key performance indicators collected and reported each month. His presentation included a video highlighting employees who have achieved success with smoking cessation.

MOTION:

MOVED BY MR. COSTER, SECONDED BY MS. FORESTELL

THAT NOTING THE SUCCESS OF THE SMOKING CESSATION PROGRAM IN HORIZON, THE BOARD PROVIDE THE INFORMATION TO THE MINISTER OF HEALTH AND HIS COLLEAGUES ASKING THAT A MUCH WIDER PROGRAM BE ESTABLISHED ACROSS THE PROVINCE.

MOTION CARRIED.

8.2 Patient and Family Centred Care: Ms. Melanson provided highlights of the work being carried out by this portfolio. She added that Horizon's national patient and family centred care conference, Experience 2016, is being held on November 7 and 8 in Moncton.

9. Finance, Audit and Resource Committee

9.1 Financial results at January 31, 2016: Dan Keenan, Corporate Director of Financial Services, provided an overview of the financial results for the ten months ended January 31, 2016. Horizon is reflecting a deficit of \$2.25 million at that time, which does not reflect any of the additional revenue that is available from Department of Health as it was not received at that time. He added that it is anticipated that with the additional funding Horizon will see a balanced result at year end.

9.2 Capital Equipment Budget 2016-17: Horizon has been allocated \$12,705,551 for Capital Equipment acquisition for fiscal year 2016-2017. In a communication from the Department of Health, Horizon was asked to determine and communicate back to the Department the distribution of this funding to three specific equipment categories Regular Capital Equipment (\$5,000 to \$100,000); Major Capital Equipment (over \$100,000); contingency for emergency replacements.

Mr. McCoombs explained that the Finance, Audit and Resource Committee had reviewed the lists put forward, and recommended that the Board approve the allocation as provided.

MOTION:

MOVED BY MR. MCCOOMBS, SECONDED BY MS. SIMONDS

THAT THE BOARD OF DIRECTORS APPROVE THE ALLOCATION OF THE CAPITAL EQUIPMENT BUDGET 2016-2017 AS OUTLINED:

REGULAR EQUIPMENT	\$ 3,260,885
MAJOR EQUIPMENT	\$ 8,555,277
CONTINGENCY	\$ 889,389
TOTAL ALL	\$12,705,551

MOTION CARRIED.

10. Official Languages update

Ms. Melanson provided an update on Official Languages activities and initiatives for the past quarter. Active offer audits continue. A focus group session was held in February for management and front-line staff to identify measures to improve the organization's performance. One recommendation based on the feedback is the implementation of mandatory in-person training for all staff.

11. Appointment to Regional Professional Advisory Committee

Mr. McGarry explained that a member of the Regional Professional Advisory Committee representing the Audiology Professional Practice Council has retired from Horizon. The Council has named a replacement to complete the member's term.

MOTION:

MOVED BY MR. COSTER, SECONDED BY MS. SIMONDS

THAT THE BOARD OF DIRECTORS APPROVE THE APPOINTMENT OF ISABELLE RICHARD TO THE REGIONAL PROFESSIONAL ADVISORY COMMITTEE TO COMPLETE THE TERM OF KATHLEEN KING, TO EXPIRE AT THE ANNUAL MEETING IN JUNE 2017.

MOTION CARRIED.

12. Items removed from the consent agenda

Nil

13. Other business

13.1 Board elections: Mr. McKay explained that with his recent relocation in residence, he is ineligible to run as a member of Horizon Board of Directors.

14. Questions from the public

Doug Hudson, City of Saint John, spoke to his care experiences at the Saint John Regional Hospital over the past number of years.

15. Adjournment

There being no further business, the meeting was adjourned at approximately 4:10 p.m. on motion by Ms. Aitken.

W. David Ferguson, Chair

John McGarry, Corporate Secretary