

**Regional Health Authority B
HORIZON HEALTH NETWORK**

Minutes of meeting

Minutes of the annual meeting of the Board of Directors of Regional Health Authority B – Horizon Health Network held on Thursday, June 25, 2015 in Ballroom A, Delta Brunswick, Saint John, beginning at 4:00 p.m.

Present: W. David Ferguson (Chair), Linda Aitken, Michael Coster, Jo-Ann Fellows, Linda Forestell, Dr. Erik Klein, Michael McCoombs, John B. McKay, Kathleen McMullen, Jane Mitton-MacLean, Luigi Rocca, Roxanne Sappier, Mary Schryer, Kay Simonds, John McGarry, Dr. Tom Barry, Cathy Cormier, Jean Daigle, Gary Foley, Geri Geldart, Dr. Edouard Hendriks, Janet Hogan, Dan Keenan, Dr. Pam Mansfield, Margaret Melanson, Andrea Seymour, Norma MaGee (recording)

Regrets: François Beaulieu

1. Call to order and approval of agenda

The Chair called the meeting to order at approximately 4:00 p.m., welcoming guests to the meeting.

MOTION:

MOVED BY MS. MCMULLEN, SECONDED BY MR. COSTER

THAT THE BOARD OF DIRECTORS APPROVE THE AGENDA FOR THE MEETING.

MOTION CARRIED.

2. Minutes of the 2014 annual meeting

MOTION:

MOVED BY MS. FORESTELL, SECONDED BY MS. MCMULLEN

THAT THE MINUTES OF THE ANNUAL MEETING OF THE BOARD OF DIRECTORS HELD ON JUNE 19, 2014 BE APPROVED AS CIRCULATED.

MOTION CARRIED.

3. Presentation of the annual report of the Health Authority

Copies of the 2014-2015 Annual Report of Horizon Health Network were circulated for information, and an electronic copy will be available on the organization's website for public viewing. This document provided highlights of the organization's successes for the past year.

4. Report of the Regional Professional Advisory Committee

In highlighting her report as chair of the Regional Professional Advisory Committee, Cathy Cormier explained that the Committee was comprised of 14 different professions from around the organization, including Extra Mural and the Provincial Rehab Centre.

5. Report of the Regional Medical Advisory Committee

Dr. Barry, Chair of the Regional Medical Advisory Committee, presented the Committee's report which highlighted a number of achievements over the past year. He also noted that a physician repository database for Horizon would go live in July 2015.

6. Report of the Treasurer

Treasurer, Mr. Michael McCoombs, reported that Horizon Health Network ended its 2014-2015 fiscal year with a deficit from operations of \$1.1 million on revenue of \$1.116 billion, equating to one tenth of one percent of operating revenue. Collectively over the past seven fiscal years (since inception), Horizon has accumulated a net surplus of \$16.85 million on operations.

He explained that all areas of the organization were working to improve process and identify efficiencies wherever possible. Such accomplishments would not be possible without the continued efforts of partners, volunteers, staff, Board of Directors and physicians, who have all contributed to Horizon's overall financial achievements.

7. Report of auditors

The audited financial statements of Regional Health Authority B – Horizon Health Network for the year ended March 31, 2015 were provided to the meeting.

8. Report of Nominating Committee

Governance, Nominating and Planning Committee Chair, Ms. Mitton-MacLean, explained that the Committee discussed its role as the Nominating Committee for the Board at its May 20 meeting, and made the following recommendations for the Vice Chair, Treasurer, and Committee membership.

8.1 Election of Officers

Vice-Chair:

MOTION:

MOVED BY MS. MITTON-MACLEAN, SECONDED BY MS. AITKEN

THAT MS. KATHLEEN MCMULLEN BE APPOINTED VICE-CHAIR FOR A ONE-YEAR TERM TO EXPIRE AT THE ANNUAL MEETING IN 2016.

MOTION CARRIED.

Treasurer:

MOTION:

MOVED BY MS. MITTON-MACLEAN, SECONDED BY MS. SCHRYER

THAT MR. MICHAEL MCCOOMBS BE APPOINTED TREASURER FOR A ONE-YEAR TERM TO EXPIRE AT THE ANNUAL MEETING IN 2016.

MOTION CARRIED.

8.2 and 8.3 Appointment of board committee chairs and members

MOTION:

MOVED BY MS. MITTON-MACLEAN, SECONDED BY MS. MCMULLEN

THAT THE BOARD OF DIRECTORS APPROVE THE FOLLOWING SLATE OF COMMITTEE CHAIRS AND MEMBERS FOR THE UPCOMING BOARD YEAR.

GOVERNANCE, NOMINATING AND PLANNING:

JANE MITTON-MACLEAN, CHAIR
FRANÇOIS BEAULIEU
KATHLEEN MCMULLEN
ROXANNE SAPPYER

PATIENT SAFETY AND QUALITY IMPROVEMENT:
LINDA FORESTELL, CHAIR
LINDA AITKEN
MIKE COSTER
DR. ERIK KLEIN
MARY SCHRYER

FINANCE, AUDIT AND RESOURCE:
MICHAEL MCCOOMBS, CHAIR
JO-ANN FELLOWS
JOHN MCKAY
LUIGI ROCCA
KAY SIMONDS

EXECUTIVE COMMITTEE:
W. DAVID FERGUSON, CHAIR
KATHLEEN MCMULLEN, VICE-CHAIR
MICHAEL MCCOOMBS, TREASURER
JOHN MCGARRY, SECRETARY
LINDA FORESTELL
JANE MITTON-MACLEAN
KAY SIMONDS

MOTION CARRIED.

8.4 Regional Professional Advisory Committee

Membership:

MOTION:

MOVED BY MS. MITTON-MACLEAN, SECONDED BY MS.
FELLOWS

THAT THE FOLLOWING MEMBERS BE APPOINTED TO THE
REGIONAL PROFESSIONAL ADVISORY COMMITTEE FOR A
THREE-YEAR TERM TO EXPIRE AT THE ANNUAL MEETING IN
JUNE 2018.

LYNSEY WILSON, SOCIAL WORK
AMANDA GIBSON, RESPIRATORY THERAPY
MARTHA MACLEAN, CLINICAL NUTRITION

AND THAT COURTNEY BUDGELL, REGISTERED NURSE, BE
APPOINTED TO COMPLETE THE TERM OF ANNETTE
LEBOUTHILLIER TO EXPIRE AT THE ANNUAL MEETING IN JUNE
2017.

MOTION CARRIED.

Vice Chair:

MOTION:

MOVED BY MS. MITTON-MACLEAN, SECONDED BY MS. FORESTELL

THAT DOUGLAS DOUCETTE BE NAMED VICE-CHAIRPERSON OF THE REGIONAL PROFESSIONAL ADVISORY COMMITTEE TO EXPIRE AT THE ANNUAL MEETING IN JUNE 2016.

MOTION CARRIED.

8.6 Appointments to Regional Medical Advisory Committee

MOTION:

MOVED BY MS. MITTON-MACLEAN, SECONDED BY MS. SIMONDS

THAT THE FOLLOWING SLATE OF MEMBERS BE APPOINTED TO THE REGIONAL MEDICAL ADVISORY COMMITTEE FOR THREE-YEAR TERMS TO EXPIRE AT THE ANNUAL MEETING IN JUNE 2018:

**DR. PATRICK FELTMATE, GERIATRICIAN, FREDERICTON
DR. JAYSON DOOL, PLASTIC SURGEON, MONCTON
DR. BRIAN O'NEILL, FAMILY PHYSICIAN, SUSSEX AREA**

MOTION CARRIED.

9. Appointment of Auditors

Mr. McCoombs, Treasurer, explained that at the November 27, 2008 meeting of the Board of Directors, a motion was passed to request that KPMG provide audited consolidated financial statements for Regional Health Authority B, as they were the auditing firm for three out of the four former health authorities.

The Bylaws of the organization require that the auditors be reappointed on an annual basis, and the following was approved at the June 2015 Finance, Audit and Resource Committee meeting for recommendation to the Annual Meeting.

MOTION:

MOVED BY MR. MCCOOMBS, SECONDED BY MR. COSTER

THAT KPMG LLP BE APPOINTED AS EXTERNAL AUDITORS FOR
THE FISCAL YEAR ENDING MARCH 31, 2016.

MOTION CARRIED.

10. Other business

Nil

11. Questions from the public

Nil

12. Adjournment

There being no further business, the meeting was adjourned at approximately 4:30 p.m. on motion by Ms. Forestell.

W. David Ferguson, Chair

John McGarry, Corporate Secretary