

**Regional Health Authority B
HORIZON HEALTH NETWORK**

Minutes of meeting

Minutes of the annual meeting of the Board of Directors of Regional Health Authority B – Horizon Health Network held on Thursday, June 23, 2016 in the Sevogle Room, Rodd Miramichi River, Miramichi, beginning at 3:00 p.m.

Present: W. David Ferguson (Chair), Linda Aitken, Michael Coster, Jo-Ann Fellows, Linda Forestell, Michael McCoombs, John B. McKay, Kathleen McMullen, Jane Mitton-MacLean, Luigi Rocca, Roxanne Sappier, Mary Schryer, Kay Simonds, André Veniot, John McGarry, Dr. Tom Barry, Cathy Cormier, Jean Daigle, Gary Foley, Dr. Patti Forgeron, Geri Geldart, Dr. Edouard Hendriks, Janet Hogan, Dan Keenan, Dr. Pam Mansfield, Margaret Melanson, Andrea Seymour, Norma MaGee and Susan Dickie (recording)

Regrets: Dr. Erik Klein and Dr. Jennifer Hall

1. Call to order and approval of agenda

The Chair called the meeting to order at approximately 3:10 p.m., welcoming guests to the meeting.

MOTION:

MOVED BY MS. SIMONDS, SECONDED BY MS. SAPIER

THAT THE BOARD OF DIRECTORS APPROVE THE AGENDA FOR THE MEETING.

MOTION CARRIED.

2. Minutes of the 2014 annual meeting

MOTION:

MOVED BY MS. SIMONDS, SECONDED BY MS. SAPIER

THAT THE MINUTES OF THE ANNUAL MEETING OF THE BOARD OF DIRECTORS HELD ON JUNE 25, 2015 BE APPROVED AS CIRCULATED.

MOTION CARRIED.

3. **Presentation of the annual report of the Health Authority**

Copies of the 2015-2016 Annual Report of Horizon Health Network were circulated for information, and an electronic copy will be available on the organization's website for public viewing. This document provided highlights of the organization's successes for the past year.

4. **Report of the Regional Professional Advisory Committee**

In highlighting her report as chair of the Regional Professional Advisory Committee, Cathy Cormier explained that the Committee was comprised of 14 different professions from across Horizon. She expressed appreciation for the opportunity to Chair the Committee over the last two years.

5. **Report of the Regional Medical Advisory Committee**

Dr. Barry, Chair of the Regional Medical Advisory Committee, presented the Committee's report which highlighted a number of achievements over the past year. He expressed appreciation to the Board, the CEO and other members of the senior leadership team for support over the past years.

6. **Report of the Treasurer**

Treasurer, Mr. McCoombs, reported that Horizon Health Network ended its 2015-2016 fiscal year with a small surplus on regular operations on revenues of \$1.138 billion.

He added that Horizon continues to meet its objectives thanks to the efforts of all the physicians, staff, partners, volunteers and Board of Directors who help the organization achieve its overall financial success.

7. **Report of auditors**

The audited financial statements of Regional Health Authority B – Horizon Health Network for the year ended March 31, 2016 were provided to the meeting. Mr. Keenan explained that the statements were approved by the Board of Directors on June 7 and are provided to the meeting at this time for information.

8. Report of Nominating Committee

Governance, Nominating and Planning Committee Chair, Ms. Mitton-MacLean, explained that the Committee discussed its role as the Nominating Committee for the Board at its May 18 meeting.

She explained that the terms of all current board members expire at this meeting and therefore no slate of officers, committee chairs or members can be recommended at this time. Recommendations for officers, committee chairs, and committee membership will be made to a special meeting of the Board of Directors at a date to be announced.

8.1 Appointments to Regional Professional Advisory Committee

Membership:

MOTION:

MOVED BY MS. MITTON-MACLEAN, SECONDED BY MR. COSTER

THAT THE FOLLOWING MEMBERS BE APPOINTED TO THE REGIONAL PROFESSIONAL ADVISORY COMMITTEE FOR A THREE-YEAR TERM TO EXPIRE AT THE ANNUAL MEETING IN JUNE 2019:

**MARY ANNE HOGAN, NURSE PRACTITIONER
DR. BRIDGETT TUTSCHKA, PHYSICIAN
TARA MANN, PHYSIOTHERAPIST
GREG SHAW, MEDICAL LABORATORY TECHNOLOGIST
DOUG DOUCETTE, PHARMACIST
SUSAN MOREHOUSE, PSYCHOLOGIST**

MOTION CARRIED.

8.2 Chair:

MOTION:

MOVED BY MS. MITTON-MACLEAN, SECONDED BY MR. COSTER

THAT DOUGLAS DOUCETTE BE APPOINTED CHAIRPERSON OF THE REGIONAL PROFESSIONAL ADVISORY COMMITTEE, TO EXPIRE AT THE ANNUAL MEETING IN JUNE 2018.

MOTION CARRIED.

Vice Chair:

MOTION:

MOVED BY MS. MITTON-MACLEAN, SECONDED BY MS. SIMONDS

THAT COURTNEY BUDGELL BE NAMED VICE-CHAIRPERSON OF THE REGIONAL PROFESSIONAL ADVISORY COMMITTEE TO EXPIRE AT THE ANNUAL MEETING IN JUNE 2018.

MOTION CARRIED.

8.3 Appointments to Regional Medical Advisory Committee

MOTION:

MOVED BY MS. MITTON-MACLEAN, SECONDED BY MS. SIMONDS

THAT THE FOLLOWING SLATE OF MEMBERS BE APPOINTED TO THE REGIONAL MEDICAL ADVISORY COMMITTEE FOR THREE-YEAR TERMS TO EXPIRE AT THE ANNUAL MEETING IN JUNE 2019:

**DR. KHALID AL-SHARIEF, UPPER RIVER VALLEY
DR. MARGOT BURNELL, SAINT JOHN
DR. BILL MARTIN, MIRAMICHI**

MOTION CARRIED.

9. Appointment of Auditors

Mr. McCoombs, Treasurer, explained that at the November 27, 2008 meeting of the Board of Directors, a motion was passed to request that KPMG provide audited consolidated financial statements for Regional Health Authority B, as they were the auditing firm for three out of the four former health authorities.

The Bylaws of the organization require that the auditors be reappointed on an annual basis, and the following was approved at the June 2015 Finance, Audit and Resource Committee meeting for recommendation to the Annual Meeting.

MOTION:

**MOVED BY MR. MCCOOMBS, SECONDED BY MS. SCHRYER
THAT KPMG LLP BE APPOINTED AS EXTERNAL AUDITORS FOR
THE FISCAL YEAR ENDING MARCH 31, 2017.**

MOTION CARRIED.

10. Other business

Nil

11. Adjournment

There being no further business, the meeting was adjourned at approximately 3:30 p.m. on motion by M. Veniot.

W. David Ferguson, Chair

John McGarry, Corporate Secretary