

# **Regional Health Authority B**

## **Horizon Health Network**

**Minutes of the Board of Directors meeting held on Thursday January 25, 2018 at 1:00 pm am at the Delta Hotel in Fredericton , NB.**

Directors: Grace Losier (Chair), Douglas Baker, Jeanne Breau, Cathy Carnahan, John Cormier, Linda Forestell, Daniel McCarthy, Michael McCoombs, Jane Mitton-McLean, Shelley Francis, Carol Reimer, Pauline Gallant, Mary Schryer, Andre Veniot, Martina Shannon

Staff: Karen McGrath, Andrea Seymour Jean Daigle, Gary Foley, Geri Geldart, Dr. Edouard Hendriks, Dr. Thomas Barry, Margaret Melanson, Janet Hogan, Dan Keenan, Douglas Doucette, Dr. Jennifer Hall, Dr. Robert Leckey

Regrets: None.

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### **1. Call to order and approval of agenda**

The Chair, Grace Losier called the meeting to order at approximately 1:00 pm. The agenda was approved on a motion by J. Mitton-McLean, seconded by M. Schryer. Motion carried.

### **2. Presentation: Research Services**

Mr. Barry Strack, Regional Director of Research Services within Horizon was welcomed to the meeting and provided an overview of Horizon Research Services.

**MOTION;**

**IT WS MOVED BY C. CARNAHAN, SECONDED BY J. BREAU THAT;**

**THE PRESENTATION ON RESEARCH SERVICES BE RECEIVED AND FILED.**

**MOTION CARRIED.**

### **3. Presentation: Collaborative Care - Seniors Health**

Dr. Pat Feltmate, Medical Director and Mr. Danny Jardine, Executive Director of the Collaborative Care – Seniors Health Program provided an overview which outlined how the program was established to address New Brunswick’s aging population and to share knowledge and best practices with patients and health care providers.

**MOTION;**

**IT WAS MOVED BY A. VENIOT, SECONDED BY C. CARNAHAN THAT;**

**THE PRESENTATION ON COLLABORATIVE CARE – SENIORS HEALTH BE RECEIVED AND FILED.**

**MOTION CARRIED.**

### **4. Consent Agenda**

**4.1 Minutes from the last meeting – October 26, 2017**

**MOTION:**

**IT WAS MOVED BY L. FORESTELL, SECONDED BY D. MCCARTHY THAT;  
THE CONSENT AGENDA OF THE BOARD OF DIRECTORS MEETING FOR THURSDAY  
JANUARY 25, 2018 BE APPROVED AS CIRCULATED.  
MOTION CARRIED.**

**5. Business arising from the minutes**

None.

**6. Balanced Scorecard**

Andrea Seymour, Chief Operating Officer and VP of Corporate Resources provided an overview of the balanced scorecard results for September 2017.

**MOTION:**

**IT WAS MOVED BY C. CARNAHAN, SECONDED BY J. MITTON-MCLEAN THAT;  
THE REPORT ON THE BALANCED SCORECARD FOR SEPTEMBER 2017 BE RECEIVED  
AND FILED.**

**MOTION CARRIED.**

**7. Official Languages update**

Margaret Melanson, VP of Patient and Family Centred Care provided an update of Official Languages activities which highlighted the strategies for the Active Offer, Every Day program.

**MOTION:**

**IT WAS MOVED BY L. FORESTELL, SECONDED BY M. SHANNON THAT;  
THE OFFICIAL LANGUAGES REPORT BE RECEIVED AND FILED.**

**MOTION CARRIED.**

**8. Patient Safety and Quality Improvement Committee**

Ms. Linda Forestell, Chair of the Patient Safety and Quality Improvement Committee provided a report of the committee meeting held on December 13, 2017.

**MOTION:**

**IT WAS MOVED BY L. FORESTELL, SECONDED BY J. MITTON –MCLEAN THAT;  
THE REPORT OF THE PATIENT SAFETY AND QUALITY IMPROVEMENT COMMITTEE BE  
RECEIVED AND FILED.**

**MOTION CARRIED.**

**9. Governance, Nominating and Planning Committee**

Mr. Andre Veniot, Chair of the Governance, Nominating and Planning Committee provided a report of the committee meeting held on December 14, 2017.

**MOTION:**

**IT WAS MOVED BY A. VENIOT, SECONDED BY C. CARNAHAN THAT;  
THE REPORT OF THE GOVERNANCE, NOMINATING AND PLANNING COMMITTEE BE  
RECEIVED AND FILED.  
MOTION CARRIED.**

**10. Finance, Audit and Resource Committee**

Mr. Douglas Baker, Chair of the Finance Audit and Resource Committee provided a report of the committee meeting held on December 14, 2017.

Financial Results: Dan Keenan, Chief Financial Officer explained Horizon is reflecting a slight surplus of \$561,000 as of October 2017. The financial overview was provided as part of the meeting package and provides commentary on the changes from last year and the comparison to the budget plan.

**MOTION:  
IT WAS MOVED BY D. BAKER, SECONDED BY C. CARNAHAN THAT;  
THE REPORT OF THE FINANCE, AUDIT AND RESOURCE COMMITTEE BE RECEIVED  
AND FILED. MOTION CARRIED.**

**11. Regional Medical Advisory Committee**

Dr. Thomas Barry, Regional Chief of Staff provided an update from the meeting of the Regional Medical Advisory Committees held on December 5, 2017 and January 23, 2018.

**MOTION;  
IT WAS MOVED BY D. MCCARTHY, SECONDED BY J. MITTON-MCLEAN THAT;  
THE REPORT FROM THE REGIONAL MEDICAL ADVISORY COMMITTEE BE RECEIVED  
AND FILED.  
MOTION CARRIED.**

**12. Regional Professional Advisory Committee**

Mr. Douglas Doucette, chair of the Regional Professional Advisory Committee provided an update from the committee meeting held on December 7, 2017.

**MOTION;  
IT WAS MOVED BY S. FRANCIS, SECONDED BY M. SHANNON THAT;  
THE REPORT FROM THE REGIONAL PROFESSIONAL ADVISORY COMMITTEE BE  
RECEIVED AND FILED.  
MOTION CARRIED.**

**13. Items removed from the consent agenda**

None.

**14. Other business**

None.

**15. Questions from the Public**

Norma Dube, Moderator was welcomed to the meeting.

The following questions were received:

1. Mr. Robin Andrews: Mr. Andrews expressed his satisfaction of the recent care he received at the Chalmers Regional Hospital. Mr. Andrews also commented on Horizon’s response to a question at the previous board meeting made by another member of the public. Mr. Andrews further commented on the work life measurements.

**16. Adjournment**

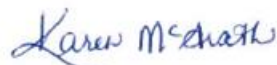
The meeting was adjourned at 3:03pm.

C. Carnahan moved for adjournment, seconded by P. Gallant. Motion carried.



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Grace Losier, Chair



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Karen McGrath, Corporate Secretary